

## PS/IS 187 School Leadership Team Meeting Minutes

January 8th, 2025- 3:30 - 5:30

### Parent Representatives

1. Jackie Cruz - PTO Representative
1. Kelly Ceynowa- Elected Parent Rep
2. Jaci Czarnecki Thompson- Elected Parent Rep - Co-Chair
3. Michael Opest - Elected Parent Rep

### Staff Representatives

1. Conor Doyle – UFT Chapter Leader
2. Emel Topbas-Mejia- Principal
3. Jessica Mitchell - 4th Grade General Education Teacher - Co- Chair
4. Marie Marricco - 5th Grade General Education Teacher
5. Mauricio Mino - CBO Representative from Play Study Win (PSW)

#### 1. Welcome & Introductions

#### 2. Review and Approval of December Minutes

a. C. Doyle motioned to approve. Ms. Emel seconded, followed by unanimous approval by the remaining members.

#### 3. Principal's Updates - Planning for Class Size Compliance

a. Nutrition Collaborative Grant - Our school was selected to participate. This means we will receive \$14,500 to focus on promoting healthy nutrition in the school community. Some options for use of funding: we can partner with a food organization/ outside vendor, nutrition resource center & purchase resources and materials. Ms. Emel will attend a meeting the week of 01/13 and will update the community following the meeting.

b. Class Size Reduction Grant Update - Our grant was submitted. We applied to repurpose one classroom (the current art room) to become a fourth 1st grade class. The purpose would be to avoid the bottleneck from four Kinder classes into three 1st grade classes. Maintaining smaller classes in first grade is imperative because it's a pivotal year for reading instruction.

c. Pivot to Remote - The school conducted a remote practice. Students were given a

digital HW assignment. This was conducted in the event that we have a “snow day”. Prek - 2nd grade students were not very engaged in the completion of the assignment. The school will follow up to see how to best support those families. In addition, a device survey will be sent out again by Ms. Capellan to ensure that all students have access to Wifi & devices.

d. Student Attendance - Our attendance is currently 94 % . This is a 1% increase from last year at this time. Citywide attendance is currently 92% . Our attendance team is working with and supporting chronically absent students. Student lateness will also be a focus in the coming months.

#### **4. Review MAP Baseline Data**

a. Subcommittees met to explore the MAP data (literacy & math) & revise CEP goals.

b. Action Plan Review - our plan will be updated to include Saturday Academy as a support for students. PSW & NYJTL will also host some academic support in ELA & Math during the break academies. SLT members shared school-wide resources/strategies (CUBES, RADD, RACE), Parental Support workshops (K) so families are clear on expectations & home responsibilities.

#### **5. Finalize Parent & Student Surveys on School Culture -**

a. Reviewed and finalized the Learning Environment survey from the school. Team agreed to send out the week of 1/17. Students and families will have approximately 1 month to complete prior to SLT’s Feb meeting. Deadline will be January 31st.

#### **6. Planning for Next Meeting -**

a. We will have the results of our School Safety Survey to review and gather results to revise CEP goals for school culture & safety.

b. Review MOY MAP data to compare to the beginning of the year.