

September 19th, 2023

Parent Representatives

1. Joy Waitkus/Co Chair SLT – Elected Parent Rep
2. Jackie Cruz – PTO Co President
3. Kelly Ceynowa- Elected Parent Rep
4. Emily Hardy – Elected Parent Rep
5. Karima Khawja - Elected Parent Rep

Staff Representatives

1. Christopher Jennings/Co Chair SLT – UFT Chapter Leader
2. Emel Topbas-Mejia- Principal
3. Jessica Mitchell -4th Grade General Education Teacher
4. Samantha Pastore – Health/PE Teacher IS
5. Marie Marricco - 5th Grade General Education Teacher

1. Welcome
2. Introduction of new and returning members of SLT - Roles & Responsibilities
 - a. S. Sanders has a scheduling conflict and is willing to step down. In this event, there is a staff member interested in taking on the role and staff will hold elections if contested.
 - a. Meetings moved from Tuesdays to the 3rd Thursday of each month
3. Review and Approval of June 2023 Minutes approved

4. Principal's Updates - Addressing family concerns
 - a. New Staff member introductions - provided names & roles in the building
 - b. Due to budget shortage and our school community needs the Assistant Principal position in the ES is vacant
 - c. AP vacancy can be revisited if the budget changes, usually mid-year
 - d. 187 hired more licensed Special Education teachers needed to ensure students' & scheduling needs were met particularly with SETTS & ICT
 - e. There is a hiring freeze for school aides and the window to hire varies from year to year.
 - f. Mr. Mendez is transitioning into the dean role, leading peer mediation, as well as spearheading the school's restorative practices
3. CEP Review
 - a. Team logged into iPlan portal to review CEP goals
 - b. Team will progress monitor the action plan
 - i. Revised action plan for literacy to include grade level teams reviewing ELA June Instructional Report
 - ii. Each of the subcommittees will focus on the action plan for each of their "buckets"

c. Formation of Subcommittees

- i. School Culture Subcommittee will be led by Kelly Ceynowa
 - a. Participants - Jackie Cruz, Samantha Pastore, Karima Khawja
- ii. Academics Subcommittee will be led by Joy Waitkus
 - a. Participants - Jessica Mitchell, Marie Marricco, Christopher Jennings, Emily Hardy